

Assigning Tests from District Collections

□ Login to your Edulastic Account.

□ From the menu bar on the left, select TEST.



On the test menu, scroll down to COLLECTIONS.

🕑 Test	
Search by skills and key	←
FILTERS CLEAR ALL	
CREATED BY ME	
man & Jammer	
STANDARD SET	
All Standard set	
STANDARDS	
All Standards	
COLLECTIONS	
All Collections	
TAGS	
Please select	

 $\hfill\square$ Select the collection your test is in.

COLLECTIONS	
All Collections	
ETS Testlets	٠
LPPS Proficiency Exams - PRACTICE	
LPPS Proficiency Exams - Semester 1	
LPPS Proficiency Exams - Semester 2	l
LPPS W&W Assessments 2nd Grade	-

□ All tests that are housed in that collection will show on your screen.

COLLECTIONS TOTAL LPPS W&W Assessment ITEMS 1	COLLECTIONS TOTAL LPPS W&W Assessment ITEMS 3	LPPS W&W Assessment ITEMS 3	COLLECTIONS TOTAL LPPS W&W Assessment ITEMS 2
Shanna Steed PUBLISHED	Shanna Steed PUBLISHED	Shanna Steed PUBLISHED	Shanna Steed PUBLISHED
e640eb 🚔 1 🖤 0	# 92e7c1 📾 0 🖤 0	# ece0f4 📾 0 ♥ 0	# 2c3f8c 📾 0 🖤
2.4	w&w 2.3	w&w 2.3	w&w 2.1
rade 2 Module 4 Assessment): Vocabulary Assessment 1 L26	Grade 2 Module 3 Assessment 30: New Read Assessment 3 RL22 RL26 L24 1+	Grade 2 Module 3 Assessment 34: Vocabulary Assessment 2	Grade 2 Module 1 Assessmen 15: New Read Assessment 1
Collections Total	RL2.2 RL2.6 L2.4 1+	L2.6 COLLECTIONS TOTAL DDS WAW Assassment TTAK	COLLECTIONS T

☐ You can filter through those tests using the search box in the upper left-hand corner. Type in a name or test number and hit enter to filter your results.

🕑 Test		13		←
Search by skills and ke	۷	FILTERS	CLEAR ALL	
	,	Ш	ENTIRE LIBRARY	
FILTERS	CLEAR ALL		CREATED BY ME	
ENTIRE LIBRARY		¢	SHARED WITH ME	
		Ĵ	I AM AN AUTHOR	
Image: state of the state	2 TESTS FOUND L W&W 2.4	PPS W&W Asses	ssments 2nd Grade × W&W 2.1 Grade 2 Module 1 A	/ ssessment
	RL.2.1 W.2.1 W.2.8	II Idsk 2	RL2.2 W.2.2 L.2.1	
Folders	COLLECTIONS LPPS W&W Assessment	total items 1	COLLECTIONS LPPS W&W Assessment.	total items 1
GRADES	👗 Shanna Steed	PUBLISHED	🌡 Shanna Steed	PUBLISHED
All Grades	# e640eb 💼 1	• 0	# 57a038 🏥 0	• 0
SUBJECT				

Once you find your desired test, hover your mouse over that test and options will show. Click on ASSIGN.



Set your options for the test and choose which class(es) you wish to assign the test to.

CLASS/GROUP	TEST BEHAVIOR	ANTI-CHEATING	AUTO REDIRECT SETTINGS	MISCELLANEOUS		
CLASS/GROUP		Select a class	Select a class to assign			
STUDENTS		ALL STUDENT:	ALL STUDENTS IN SELECTED CLASSES SPECIFIC STUDENTS			
USE OPEN AND CLOSE DA	ATE USE OF	PEN, DUE AND CLOSE DATE (A	LLOWS LATE SUBMISSIONS)			
OPEN DATE		2023-08-18 09	:52 am	白		
CLOSE DATE		2023-08-25 11	:00 pm	Ë		
OPEN POLICY		Automatically	on Start Date	\vee		
CLOSE POLICY		Automatically	on Close Date	V		
STUDENT ATTEMPT WINDOW		Anytime betw	een the Open and Close date	V		
TAGS		W&W × GRA	DE 2 MODULE 1 X ASSESSMENT 13 X	×		

□ When you are finished, click on ASSIGN located in the upper right-hand corner.

