



**Board Proposal Tabulation  
RFP 18-02 Library Furniture**

**Authorized:** October 5, 2017

**Estimated Cost:** Undefined

**Advertised:** October 12, 2017 & October 19, 2017

**Proposals Received:** November 14, 2017

**Scoring Criteria:** Overall Solution (40%), Pricing (30%), Experience and References (20%), Installation Plan (10%)

**Evaluation Team:** Joe Murphy, Assistant Superintendent  
Kim Stewart, Assistant Business Manager  
Serena Turner, Library and Textbooks Supervisor  
Carlos Williams, Director of Technology  
Brandi Desselle, Secondary Curriculum Coordinator

**Submissions – Score (Total Possible of 60):**

<b>Virco Inc. -</b> Conway, AR	<b>58</b>	
Hertz Furniture - Ramsey, NJ	48	
GN Associates, Inc. - Metairie, LA	44.5	
Library Interiors, Inc. - Metairie, LA	0	(Proposal rejected - did not meet RFP requirements)

**Recommendation**

Based upon the evaluation criteria set forth in RFP 18-02 Library Furniture, staff recommends contract award to Virco Inc. of Conway, AR as the offerer whose proposal is the most advantageous to Livingston Parish Public Schools. Term of contract is 2 years, with the possibility of 3 one-year extensions. Contract effective date is January 1, 2018.

  
Denee Aydell  
Purchasing Agent